

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

Chair Cllr Ian Davies Vice Chair Cllr Rob Astley
Town Clerk Robert A. Robinson MBE FRICS FSLCC
Crown House High Street Llanfair Caereinion SY21 0QY
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AGENDA

For a meeting of the Full Council to be held on
Monday 27th February 2023 at 7pm
in the Youth Room of the Institute Llanfair Caereinion & via video link (please call
Town Clerk for details)

1. Welcome by the Chair

To receive a welcome from the Chair.

2. Record of attendance

To record attendance and record any apologies for absence.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes of the last meeting

To consider and approve the minutes of the last Meeting issued separately.

6. Council decisions and actions

To note the list of approved actions/maintenance items and their current status.
See Appendix A.

7. Finance and Governance

7.1 Bank balances

The current balances of the Council accounts are:

Current account	£40,834.80
Deposit account	£60,242.87
VAT (to be reclaimed)	£4,051.10

Total money available **£105,128.77**

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Budget against actual spend (31st January 2023):

Heading	Annual Budget	Budget to date	Actual to date
Income	£73,770.00	£54,253.00	£61,523.85
Expenditure	£92,165.00	£57,986.00	£59,747.90
Balance	-£18,395.00	-£3,775.95	£1,775.00

Allocation of funds:

Reserves (general)	£40,000.00
Youth Club funding	£9,950.00
Excess reserves	£40,178.77
Estimated Feb/March expenditure	£15,000.00
Total	£105,128.77

*** Estimated Feb/March expenditure includes for the works to the wall at the rear of the Institute (£2,800), clock grant (£1,500) and the school crossing (£5,300).**

7.2 Management Accounts

To consider the management accounts and bank reconciliation. See appendix B1,

7.3 Orders for payment

To consider and approve the orders for payment as set out at appendix B2.

8. Update on actions from Town Plan

8.1 Progress update

To consider an update report on actions agreed to be taken forward in the 2022-2023 year. See appendix C1.

8.2 Bus stops

To consider a proposal set out at appendix C2 in line with the Town Plan action list.

9. Powys County Council information

9.1 Caereinion Leisure Centre

To consider an update following the Council decision at the last meeting. See appendix D1.

Another letter has been received from a Builth Wells councillor. See appendix D2.

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9.2 School catchment area

See appendix D3 for copy of letter in response to ours about the above.

9.3 Council Tax and caravan parks

To receive a report on Council Tax and caravan parks with 12 months occupation.
See appendix D4.

10. Documents review

To receive an update on the document review.

11. Youth

To consider the following papers:

- i) Youth Plan to be adopted as part of the Town Plan. (see appendix E1)
- ii) Youth Club – progression towards starting this service. (see appendix E2)
- iii) Youth Council – a wider representation. (see appendix E3)

12. Community Café

To consider the implementation of this report following the Council decision at the last meeting. See appendix F.

13. The Goat Field High Street

Following receipt of the tree report the trees with Ash Die Back disease have been marked and need to be felled. A price has been gained from the contractor in the sum of £1,500 plus VAT with the work able to be completed in March 2023. There is allowance in the budget 2023-2024.

14. Tennis Courts

To consider an email set out at appendix G

The cost can be absorbed within the budget set for 2023-2024.

15. County Council Matters

To receive an update on any matters affecting the Town from the County Councillor.

16. Well-being plan

To receive the well-being statement – required to take forward parts of the Town Plan in the next 12 months. See appendix H. To be considered at the March Full Council meeting.

17. Training

To consider a date for Councillor's induction as required by the Local Government and Elections (Wales) Act 2021: Statutory Guidance for Community and Town Councils.

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18. Town Clerks report

To consider any items under this heading as follows:

18.1 Rhiwhiriaeth grant aid.

To confirm the annual grant aid of £250 towards the cost of the community centre.

18.2 Llanfair Clock grant aid

To confirm payment of the £1,500 grant aid approved (some time ago) for restoration of the Llanfair Clock.

18.3 HSBC fraud awareness

To consider paying the youth room hire fee to accommodate two fraud awareness courses for those residents interested. Cost estimate £30.

19. Correspondence (not covered under agenda items)

To receive any relevant correspondence not covered within the agenda.

19.1 Laura Ashley – History

To receive a letter from Ann Evans of Laura Ashley Heritage Quilt.
See appendix J.

19.2 Llanfair Hockey Club

To consider the request for a container (as per previous meetings). The club have confirmed that a half size unit is adequate.

20. Dates of next meeting

To note the date of the next meeting which is to be Monday 27th March 2023 at 7pm in the Youth Room of the Institute.

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APPENDIX A

ACTIVITY LIST AND STATUS REPORT – dated February 2023

Those activities approved by the Council are listed below with a status report on each.

No	Location	Activity	Organised by	Status
1	Watergate Street telephone box	Repainting of telephone box	Town Clerk	Contractor found who will do the works.
2	Top town playground	Meeting with PCC	Town Clerk & Cllr G Jones	Date for meeting to be agreed
3	Mount Field	Replacement posts to far end tall fencing	Cllr R Astley	Awaiting contractor
4	Playground	Replacement retaining posts	Town Clerk	Instructions issued
5	Deri Woods	Install picture plinth in place	Town Clerk	Plinth installed, to be relocated.
6	St Mary's Church Wall	Repointing of boundary wall	Town Clerk	Awaiting contractor
7	St Mary's lower path	Improve lighting	Town Clerk	Lighting of lower path completed. Additional lighting to be considered.
8	St Mary's footpath	Resurfacing	Town Clerk	Awaiting response from PCC on path liability.
9	Retaining behind the Institute	Replace retaining wall	Town Clerk	Awaiting contractor start date
10	Chapel of Rest	Replace fuse and distribution boards	Town Clerk	Contractor appointed.
11	Chapel of Rest	Empty store of rubbish	Town Clerk	Contractor instructed
12	Chapel of Rest	Refix soffit board to stores	Town Clerk	Contractor instructed
13	Chapel of Rest	Electrical certificate	Town Clerk	Issued on completion of the above
14	Documents	Standing Orders review	Town Clerk & Cllr U Griffiths	Progressing
15	Youth Club	Plan, funding and arrangements to provide a youth club	Town Clerk & Cllr S Astley	Funding gained; full report ready for February 2023 meeting
16	Traffic issues in Town Centre	Lorry traffic diversion route via Cwm Golau	Town Clerk	Meeting with PCC, Developers and relevant Councillors arranged.

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17	Mount Field and St Mary's Churchyard	Remove grass cuttings and other debris from car park and under trees	Town Clerk	Mount Field car park cleared. Still awaiting grass pile removal.
18	Planning - regeneration	Meeting with interested parties to be arranged.	Town Clerk	Being arranged.
19	Town Wi-Fi	Take forward proposal for town Wi-Fi conditionally	Town Clerk	Tenders for equipment now out, works should take place in April 2023.
20	Welcome packs	Preparation of welcome pack for hotels, B&B, caravan parks etc.	Town Clerk	Work started.
21	Youth Club	Prepare implementation plan for approval.	Town Clerk & Cllr S Astley	Full report ready for the February 2023 meeting.
22	Events	Set up committee for Kings Coronation event	Town Clerk	Completed
23	Deri Woods	Arrange meeting on site to approve tree thinning	Town Clerk	Completed. Works to area 5A completed.
24	Toilets	Clear moss to paths	Contractor	To be completed by end of February
25	Erw Ddwr	Clear moss to top paths	Contractor	To be completed by end of February
26	St Mary's churchyard	Install sundial	Contractor	Completed

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APPENDIX B1

LLANFAIR CAEREINION TOWN COUNCIL													
ANNUAL ACCOUNTS - YEAR TO 31st March 2023													
MONTHLY INCOME & EXPENDITURE SUMMARY													
INCOME	BUDGET	BUDGET T/D	ACTUAL	April	May	June	July	August	September	October	November	December	January
Precept	42,000.00	42,000.00	44,000.00	14,668.00	0.00	0.00	0.00	0.00	14,666.00	0.00	0.00	14,666.00	0.00
Burial Services	2,000.00	1,668.00	6,492.00	2.00	1,060.00	2,150.00	560.00	75.00	840.00	0.00	840.00	250.00	1,555.00
Street Scene	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recreational	10,010.00	9,950.00	9,950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	9,950.00	0.00
Mount Field	5,160.00	60.00	60.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deri Woods	9,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration	0.00	0.00	85.81	0.00	0.00	7.50	0.00	0.00	14.92	0.00	0.00	63.39	0.00
Publicity/Events	600.00	575.00	926.04	40.00	30.00	0.00	421.04	0.00	10.00	0.00	150.00	225.00	50.00
Projects (from reserves)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grants/Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	73,770.00	54,253.00	61,523.85	14,710.00	1,150.00	2,157.50	981.04	14,741.00	24.92	850.00	10,100.00	15,204.39	1,605.00
EXPENDITURE	BUDGET	BUDGET T/D	ACTUAL	April	May	June	July	August	September	October	November	December	January
Burial Services	5,850.00	5,634.00	10,304.42	27.42	1,202.27	729.74	129.45	549.44	222.06	139.18	6,364.17	21.45	919.24
Street Scene	11,510.00	700.00	3,022.26	288.17	391.11	225.66	207.18	197.22	205.04	217.45	403.77	421.64	465.02
Recreational	23,950.00	23,260.00	22,826.00	0.00	75.00	320.00	0.00	0.00	35.00	22,264.00	132.00	0.00	0.00
Mount Field	10,500.00	4,250.00	3,846.00	0.00	0.00	926.00	290.00	0.00	0.00	250.00	2,380.00	0.00	0.00
Deri Woods	10,500.00	3,800.00	172.00	0.00	146.30	290.00	0.00	0.00	641.53	723.65	1,328.49	571.00	536.91
Administration	18,405.00	11,688.00	11,527.84	602.63	2,177.97	786.13	1,302.13	551.73	1,433.59	2,210.77	777.03	129.33	1,556.53
Publicity/Events	7,550.00	6,354.00	5,759.38	0.00	165.00	1,151.35	200.00	0.00	548.45	2,556.00	579.00	455.58	104.00
Projects / Other	0.00	0.00	460.00	0.00	0.00	460.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Donations/Grants	3,850.00	2,300.00	1,830.00	0.00	330.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Section 137	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	92,165.00	57,986.00	59,747.90	918.22	4,487.65	6,388.88	2,128.76	1,298.39	3,085.67	28,361.05	11,964.46	1,599.00	3,581.70
Balance	-18,395.00	-3,733.00	1,775.95	13,791.78	-3,337.65	-4,231.38	-1,147.72	13,442.61	-3,060.75	-27,511.05	-1,864.46	13,605.39	-1,976.70
VAT			8,115.89	5.40	34.22	427.48	41.35	0.86	98.48	5,123.84	2,032.87	128.30	223.09
CHECK = 0				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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		April	May	June	July	August	September	October	November	December	January
BANKING	START	30,364.14	44,254.20	50,533.14	45,866.78	51,277.71	64,719.46	61,545.31	28,910.42	29,620.89	43,034.59
	DEPOSIT	60,157.06	60,157.06	60,157.06	60,164.56	60,164.56	60,164.56	60,179.48	60,179.48	60,179.48	60,242.87
	TOTAL	90,521.20	104,411.26	110,690.20	106,031.34	111,442.27	124,884.02	121,724.79	89,089.90	89,800.37	103,277.46
END	CURRENT	44,254.20	50,533.14	45,866.78	51,277.71	64,719.46	61,545.31	28,910.42	29,620.89	43,034.59	40,834.80
	DEPOSIT	60,157.06	60,157.06	60,164.56	60,164.56	60,164.56	60,179.48	60,179.48	60,179.48	60,242.87	60,242.87
	TOTAL	104,411.26	110,690.20	106,031.34	111,442.27	124,884.02	121,724.79	89,089.90	89,800.37	103,277.46	101,077.67
	DIFFERENCE	-13,890.06	-6,278.94	4,658.86	-5,410.93	-13,441.75	3,159.23	32,634.89	-710.47	-13,477.09	2,199.79
SUMMARY	INCOME										
	GENERAL	14,710.00	1,150.00	2,157.50	981.04	14,741.00	24.92	850.00	10,100.00	15,204.39	1,605.00
	DEBTORS	2,820.36	10,062.81	0.00	6,600.00	0.00	0.00	0.00	0.00	0.00	0.00
	VAT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,607.80	0.00	0.00
	TOTAL	17,530.36	11,212.81	2,157.50	7,581.04	14,741.00	24.92	850.00	14,707.80	15,204.39	1,605.00
EXPENDITURE	GENERAL	918.22	4,487.65	6,388.88	2,128.76	1,298.39	3,085.67	28,361.05	11,964.46	1,599.00	3,581.70
	Town Trail	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Last yr chq	2,716.68	412.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	VAT	5.40	34.22	427.48	41.35	0.86	98.48	5,123.84	2,032.87	128.30	223.09
	TOTAL	3,640.30	4,933.87	6,816.36	2,170.11	1,299.25	3,184.15	33,484.89	13,997.33	1,727.30	3,804.79
	DIFFERENCE	13,890.06	6,278.94	-4,658.86	5,410.93	13,441.75	-3,159.23	-32,634.89	710.47	13,477.09	-2,199.79
	CHECK=0	0.00	0.00	0.00	0.00	0.00	-0.00	0.00	-0.00	0.00	-0.00
		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK

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Caereinion Town Council

APPENDIX B2

ORDERS FOR PAYMENT

Act	Heading	Details	Net	VAT	Gross	Cheque
LGA1972	Administration	Clerk's Salary	£470.80	£0.00	£470.80	101790
LGA1972	Chapel of Rest	British Gas	£18.04	£0.45	£18.49	DD
LGA1972	Toilets	British Gas	£140.68	£7.03	£147.71	DD
LGA1972	Office Rent	The Institute	£108.33	£0.00	£108.33	SO
LGA1972	Toilets	Cleaner	£250.00	£0.00	£250.00	SO
LGA1972	Administration	HSBC banking	£16.00	£0.00	£16.00	BACS
LGA1972	R Robinson	Various depts (Nov & Dec)	£293.33	£46.18	£339.51	101795
LGA1972	Glyn Lloyd	Grass cutting and vertidrain	£1,866.00	£373,20	£2,239,20	101796
LGA1972	Mid Wales Sign & Print	Chronicle print	£291.00	£58,20	£349.20	101797
LGA1972	Rob Issac	Various projects	£410.00	£0.00	£410.00	101798
LGA1972	Powys CC	Election costs	£2,427.48	£0.00	£2,427.48	101799
LGA1972	My Welshpool	Grass cutting advert	£75,00	£0.00	£75.00	BACS
LGA1972	Welshpool Computers	Domain for tourism web site grant aided	£84.00	£0.00	£84.00	101800
LGA1972	Mount Field Trust	Rent made out to LCTC paid over to Mount Field Trust	£100.00	£0.00	£100.00	101801
LGA 1972	Bridgen Contracting	Tree works to area 5a in Deri Woods	£700.00	£140.00	£840.00	101802

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Caereinion Town Council

APPENDIX C1

TOWN PLAN 2021-2027 ACTION PLAN ITEMS TO BE TAKEN FORWARD 2022-2023

Ref	Project	Details	Status
1	Glanyafron Playground	Complete installation of new playground by Wicksteed.	Completed
2	Markets	Investigate and implement a street market in the Town Square area or other suitable location.	Initial investigations taking place. Could be part of regeneration proposals.
3	Bus stops	To investigate and implement a scheme of bus stop signs.	Report will be ready for March meeting
4	Tourism Plan	Consider adopting the independent report on Tourism as the plan for the future.	Draft report ready for March 2023 meeting
5	Sundial at St Mary's churchyard	Seek to restore a sundial in the Churchyard	Completed
6	Town Centre Wi-Fi	To install in partnership with PCC a Wi-Fi system which also retains data for preparation of reports?	Due for completion April 2023
7	Playground	Seek to gain improvements to the Trem Banwy Play Area with PCC.	Awaiting meeting
8	Deri Woods	Refurbish lower paths at western end and complete drainage works	Completed
9	CCTV	Move CCTC control into office and put monitoring procedures in place.	Issues with access to be resolved before moving equipment
10	Book-start Event	Book-start Day with outing and storytelling for reception class at school.	Due to take place mid 2023 – plan ready for March 2023 meeting
11	Dementia	To complete what is needed for the Town to become Dementia Friendly	Report for the March 2023 meeting.
12	Allotment provision	Complete investigations into provision of further allotments in Llanfair.	Search for land completed. Deferred until 2023-2024

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13	Youth Club	To support the introduction of a Youth Club for the Town.	Grant gained, report for implementation included in February agenda.
14	DERI WOOD TRIM TRAIL	Youth trim trail installation with grant aid in Deri Woods or another location.	Grant application ready for submitted.
15	COMMUNITY COMMITTEE	Set up a community committee to raise funds to complete the church clock works.	Completed.
16	TRAINING PLAN	Complete training plan for Town Clerk and Councillors.	Revised plan ready for March 2023 meeting. Delayed induction to be completed in March 2023.
17	QUEENS JUBILEE	Complete consultation and implement the Queens Jubilee celebrations planned.	Completed
18	ERW DDWR	Prepare and implement a plan for new paths to service the next used area.	Completed

Items added since approval of action plan

19	REGENERATION PLAN	Money for regeneration of the town centre available via Powys County Council. Plan required.	Meeting with PCC awaited.
20	COMMUNITY CAFE	Implement a community café as a pilot scheme.	Report for February meeting ready.

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APPENDIX C2

BUS STOP SCHEME FOR LLANFAIR CAEREINION

1. Introduction

A public transport for Llanfair Caereinion is quite good for a small town. However, for local people and visitors it is difficult to know where the buses go to and from, at what times and where to board them. There are just two bus stops in town (by and opposite the Watergate Street car park) but not all buses go from these stops. During the Town Plan consultation this issue was raised by local residents.

There is a bus to Welshpool (Monday to Friday) departing Llanfair Lychgate at 09.30 which then goes up to the top of Watergate Street and then comes down again but does not stop at the Lychgate on the down journey.

There is another bus around 2pm.

There are also buses at approx. 9am to Newtown (Tuesday and Thursday) and Oswestry (Wednesday and Friday). These can be boarded at Sheffield House in Broad Street, Watergate Street or Minnfford.

Buses do stop at any point on their routes if hailed.

2. Town Plan

The Town Plan includes within it an action plan which in turn lists the items to be taken forward within the plan over the coming 12 months. The bus stops project is included within the current period for action.

3. The project

The project proposed is to provide bus stop signs at the most used points which will provide information for local people about the buses and their timetables.

This will help local people and visitors know about the buses and encourage more usage giving a better chance of retaining these services into the future.

4. Approvals required.

The approvals required to implement the scheme are as follows:

Powys County Council Planning	Not required
Powys County Council Highways	Approval gained subject to a plan
Powys County Council Transport	Approval gained subject to design

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5. Locations

The suggested locations for the bus stop signage are as follows:

Lychgate High Street (1)
Watergate Streetcar park (replacements 2 no)
Minnfford (1)
Erw Ddwr (1)
Railway Station (1)
Melin y Ddol (1)

See map below.

6. Funding

Any funding for the project would have to come from the Town Council, there is no grant funding or help from Powys County Council on offer.

7. Cost plan

The cost plan for the project is set out below:

LLANFAIR CAEREINION TOWN COUNCIL

BUS STOP SCHEME

COST PLAN	NUMBER	PRICE	TOTAL
BUS STOPS	7	47.80	334.60
TIMETABLE HOLDERS	5	90.00	450.00
POSTS	5	26.00	130.00
FIXINGS	24	1.50	36.00
FITTING	7	50.00	350.00
TOTAL			1300.60

Details of the equipment are attached.

8. Council approval

The Council is asked to consider the plan.

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Size - width x height (mm)
450x375

Material
Composite Aluminium substrate

Reflectivity
RAL (Engineer Grade)

Mounting
Rail & 76mm Post Clips

Clips (all sizes): available separately here.
Help me choose

BUS, TRAM & BICYCLE ROAD SIG
Price: £47.80 (ex-VAT)



60MM DIAMETER STRAIGHT POST

The item for sale here is 60mm diameter with a 3.2mm wall thickness.

Fully galvanised to prevent rust and corrosion.

Can be powder coated to any RAL colour. Please contact us for details.

Price from: £26.00
Standard delivery: 5 working days



ROAD SIGN POST CLIPS

If you intend to mount a road sign to a new or existing post, you'll need road sign clips.

Road signs for post mounting come with channel section on the reverse.

Clips come in pre-...

Price from: £1.50
Standard delivery: Next day delivery

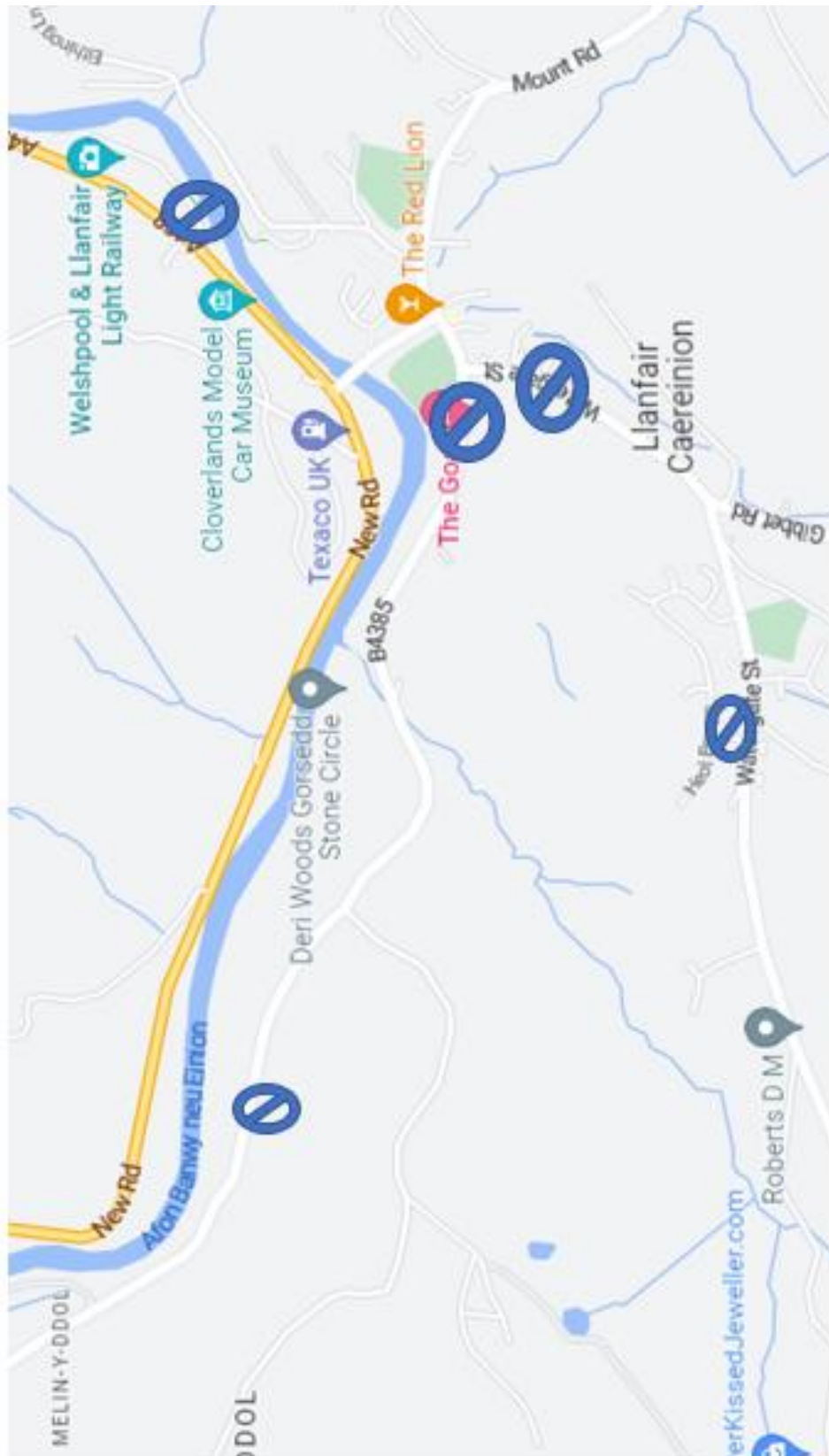
Overall size 645mm high x 235mm wide.

Please note that each side can be separated and used individually. See below for the Opti faster bracket options that are available.



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MAP SHOWING LOCATIONS PROPOSED



Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX D1



APPENDIX D2

Email from a councillor (Builth Wells Town Council)

Can I start off by firstly thanking all of you who replied positively to my email dated 11th January in respect of the above issue. Secondly, based on these responses, I have expanded the mailing list to include other interested parties (*and have included my original email at the end of this message for their benefit*).

I think we are now approaching a perfect storm with regard to funding of services in Powys which I believe will impact significantly on the outcome of the comprehensive review announced in respect of the leisure facilities:

- The £40 million "black hole" in the County Council 2023/24 budget (Cabinet figures)
- Even further potential pressure on public finances from 2025 owing to the UK government's autumn statement last November
- Swim Wales and Freedom Leisure both stating that there is a distinct possibility of 150 swimming pools closing across the Country owing to rising energy costs and the scaling back of the UK Governments energy support scheme etc
- Even if closures do go ahead, either within the 2023/4 or 2024/25 financial years, getting to those that remain open will not be made any easier for vulnerable groups and others, owing to the Welsh Government announcing £1.6 billion in funding for public transport projects in their key constituency areas in North and South Wales BUT allocating nothing at all to Powys.

Cyngor Tref Llanfair Caereinion Llanfair

Caereinion Town Council

The unwise decision by the County Council Cabinet in December 2022 in seeking to close the facilities at that time, has made me lose faith in their current collective ability to lead and manage the County through the difficult path that lies ahead. In particular, the decision goes completely against the County Councils Cabinets own objects, for example:

- OUR VISION: "Residents' voices will help to shape our work and priorities and there will be fairer, more equal access to local services..."
- OUR PLEDGES: "Running an open and more democratic Council..."

The effect on the operational managers and staff of our leisure centres and swimming pools must have been so demoralising...particularly owing to the central part they play in the health of our communities, and, where swimming is especially concerned, the safety of our children...a key priority for communities right next to rivers.

Add to this the obvious fact that the Senedd Governing Party has little or no interest in rural mid-Wales, and we are in the position where Powys will not only potentially lose the facilities above, but also a lot of other services (e.g. Libraries) and have its community life decimated...the closure of rural schools and lack of proper public transport infrastructure being examples.

However, we do need to try to positively engage with Powys County Council over the comprehensive review and ensure our collective voices are heard on other matters. Could I suggest that we now need to consider how we jointly work together in respect of this? How we achieve this would obviously be a group decision, but I would make the following observations:

1. An open public meeting: This should always be a key option for any democratic process...but my concern at this stage is that as the budget for the 23/24 financial year has not been finalised and that owing to the announcement of the review, Powys would decline to take part using the reasoning that as they have to undertake the review and gather information and data, they would not be in a position to properly inform the public until this has been completed. Reduced public interest in the issue would also be a factor if this was the route taken by Powys. However, this may be an option that the majority of this group wish to pursue for very valid reasons.
2. A meeting between a Cabinet member and a responsible Council Officer with members of this group, together with staff from the leisure facilities, to discuss community concerns and possible options and ideas to inform the review process as it goes forward: This may encourage them to engage in a meaningful way.
3. Awaiting the result of the comprehensive review before deciding on an initial course of action: personally I believe this would be too little, too late.
4. Any other option that members of this group feel is likely to meet its aims: I am sure that there are people within this group who have more knowledge and experience in these matters than I have, and who may have an alternative proposal with which we can move forward.

Could I kindly ask for your thoughts, observations and ideas on the above.

Many thanks

Mark

Mark Hammond
Councillor
Builth Wells Town Council

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX D3

LLANFAIR CAEREINION SCHOOL CATCHMENT AREA

Letter from County Councillor

Dear Robert,

Thank you for your email and the concerns expressed within it.

The process you are referring to is the formalisation of school catchments.

Firstly, the loss of Ysgol Meifod as a feeder school for Ysgol Bro Caereinion was a decision made by the governing body of the Ysgol Meifod to reflect the growing trend seen over the years with the majority of Meifod pupils opting for Ysgol Llanfyllin rather than Caereinion High School / Ysgol Bro Caereinion.

	No of pupils at Meifod CP School	Destination Secondary School		
		Caereinion / Bro Caereinion	Ysgol Llanfyllin	Other schools (outside of Powys)
Sept 2022	10	3 (30%)	5 (50%)	2 (20%)
Sept 2021	14	5 (35.7%)	8 (57.1%)	1 (7.1%)
Sept 2020	4	1 (25%)	3 (75%)	0 (0%)
	3 year average	32.1%	57.1%	10.7%

Secondly, as you will be aware as a Welsh Medium School Ysgol Dafydd Llwyd has a very extensive catchment not only in Newtown but also to the west of the town and as a result a significant number of parents already choose to send their children to Llanidloes High School as shown in the figures below:

Cyngor Tref Llanfair Caereinion Llanfair

Caereinion Town Council

	No of pupils at Ysgol Dafydd Llwyd <small>(PLASC figures)</small>	Destination Secondary School				
		Caereinion / Bro Caereinion	Llanidloes High School	Welshpool High School	Newtown High School	Other schools (outside of Powys)
Sept 2022	17	7 (41.2%)	5 (29.4%)	1 (5.9%)	1 (5.9%)	3 (17.6%)
Sept 2021	17	5 (29.4%)	9 (52.9%)	0 (0%)	2 (11.8%)	1 (5.9%)
Sept 2020	23	9 (39.1%)	11 (47.8%)	1 (4.3%)	1 (4.3%)	1 (4.3%)
	3-year average	36.84%	43.9%	3.51%	7.0%	8.8%

In preparing the report for me officers were mindful that whilst there might be greater breadth of Welsh medium choice at KS3, KS4 and KS5 at Bro Caereinion the two schools are technically currently dual stream schools. This means as it currently stands there was insufficient differentiation to warrant assigning the catchment to a single high school given the geographic factors outlined above. However, by requesting a review it will allow Ysgol Bro Caereinion time to establish itself as a new all age school and to communicate its vision with the wider community, pupils and parents.

This left us with two choices maintaining the status quo of allowing parental choice with transport for both schools or splitting the catchment based on geography. At this stage we believe that there is insufficient evidence to support the assignment to one or other of the two options and we feel that to split the cluster on geographic terms would not be appropriate at this time.

Cofion cynnes / Warm regards,

Cllr Pete Roberts

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX D4

CARAVAN SITES AND COUNCIL TAXATION

Letter from Powys County Council

Dear Mr Robinson

I am responding to your email regarding the Caravans parks. It would depend on the planning permissions first and foremost as in some parks, whilst caravan owners are restricted when they can 'use' the site, there is usually a planning condition that would state that they cannot live there. So if the permission allows them to occupy it 12 months of the year, the restriction remains that they cannot live there.

From a Council Tax perspective, irrelevant if planning conditions are breached, we will apply the Council Tax on the basis that the caravan is someone's sole or main residence.

If a caravan is not a sole or main residence, and is not likely to be on its next occupation to be someone's sole or main residence, it does not attract Council Tax.

The planning department could possibly furnish you with more detail around specific parks within your area. It could alter your precepting powers quite significantly if people are resident within them, without informing the council tax department and therefore possibly affecting your precept?

Hope that helps.

Kind Regards

Martin Keylock

Further letter of clarification.

Hi Robert,

If the property is occupied as a main residence then Council Tax will apply. If it is a caravan and is not a main residence then a Council Tax will not apply.

There may well be a breach of planning and an enforcement issue if it is someone's main residence dependant on the planning conditions for that site as some are holiday parks only .

Kind Regards

Martin Keylock

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX E1

LLANFAIR CAEREINION TOWN COUNCIL YOUTH FORUM

A plan for the youth of Llanfair Caereinion

1. Introduction

The Town Council in partnership with the High School has set up a Youth Forum to work with a dedicated Councillor appointed by the Full Council and Town Clerk to deliver a plan for the youth of the town. This plan sets out the results of the survey carried out and the aims and objectives from that survey.

2. The Town Plan

The Town Council adopted a Town Plan for Llanfair Caereinion on 8th November 2021 with an action plan attached.

Within the action plan – item no 26 – sets out a policy of adopting a Youth Plan for Llanfair Caereinion to be prepared in partnership with the Youth Council at the High School.

3. Survey

A survey of the High School students was completed by the members of the Youth Forum who reported their findings to a meeting held on 14th February 2022. This was checked again and reviewed in November 2022.

The results of the survey show some main themes identified by the young people of Llanfair Caereinion as follows (in priority order):

- i) A youth club in the centre of the town.
- ii) A place where the youth can 'hang out' ideally down by the railway station.
- iii) Improved public transport.
- iv) A longer-term project of a BMX bike track.

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4. Youth Plan and programme

The aims and objectives for the plan are set out above. The Youth Forum would like to see the first two items (i & ii) as soon as possible. It is recognised that items (iii & iv) will be a longer-term aim.

5. Recommendation

The Youth Forum recommends that the Council adopts the Youth Plan formally as part of the Town Plan.

6. Monitoring

The Youth Forum will monitor the plan by completing surveys each year to ascertain if any of the aims and objectives have changed on advice from the young people in the High School.

February 2023

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX E2

A Youth Club for Llanfair Caereinion

Introduction

The Llanfair Caereinion Town Plan was adopted on 8th November 2021 with an action plan attached. Within the action plan is the ambition to provide a sustainable youth club for the Town.

This paper set out a way forward to meet that commitment.

Advice

Advice has been sought from Powys County Council, existing local youth providers and other experienced persons involved (currently or in the recent past) with the youth of the area.

Current provision

The current provision for youth in the town comprises the local football club, young farmers and a weekly youth event run by the Community Church.

Over the past 10 years the town has seen previous provision cease (i.e., Scouts, Guides, Army Cadets etc).

Need

There is a need for a youth club demonstrated by:

- i) Advice from the Town Council Youth Forum at the High School.
- ii) Advice from those involved in youth work in the area.
- iii) Lack of facilities for young people in the town.
- iv) Social Media survey.

Location

There are two potential locations as follows:

Location	Advantages	Disadvantages
The Institute	Warm Central Has facilities required Music and recording room	Limited space around it Car parking
The Army Cadets Hut	Good range of rooms Car parking Could provide other uses such as office, storage and council meetings.	Dark access in winter Limited space around it Close to residential property

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Equipment

There is some equipment available from previous youth clubs but further new equipment will be required and this is noted under the funding section.

- i) Table tennis table and fittings.
- ii) A pool table and fittings.
- iii) A football table and fittings.
- iv) Cash box.

Staffing

To ensure stability the staffing of the youth club would need to be via an employed Youth Working with volunteer backing.

Funding

The funding required in the first year and subsequent years is estimated to be:

Notes: Club fees would be £2 a night when attending.

One off grant of £9,950 as start-up has been arranged.

Based upon 10 attending for first year rising slowly to 25 in year 5.

Legal requirements

There will be a need for a range of actions taken to ensure that the Club is run within the legal guidelines:

- i) Risk assessments
- ii) Safeguarding policy
- iii) Insurance (extra cost due to inclusion of young people)
- iv) DBS checks

Sustainability

To ensure that the youth club remains into the future the following needs to be considered:

- i) Employment should be via fixed term contracts.
- ii) Council commitment to the cost of running the project.

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX E3

Youth Representation

1. Introduction

The Town Council in early 2021 started a Youth Forum at the High School. It was attended only by 6th form and after September 2021 those attending had moved on. Since that date Cllr Sarah Astley and latterly the Town Clerk have tried to restart the Youth Forum with little success.

This paper sets out a way forward whereby the youth would be able to have a say in their town without having to belong to a 'committee' or indeed attend the High School.

2. Way forward

The way forward recommended by Cllr Sarah Astley and the Town Clerk is to form a Youth Forum which would operate as follows:

When	In April, July, October and January each year.
Times	An evening at 7pm
Video link	The forum would be held by Zoom with a separate code for each meeting
Who	Any young person aged over 10 and under 18 years of age who lives within the Town Council electoral ward.
Workings	The meeting platform would be hosted by the Town Council via the Town Clerk. There would be shared pictures and presentation material on the subjects to be covered. The Chair of the forum would be Cllr Sarah Astley. The Town Clerk would produce notes from the meeting. Other than to provide information and the zoom platform the Town Clerk takes no part in the meetings.
Invitations	Invitations would be issued by via the Town Council and Town Community face-book pages.
Pilot	The scheme could be operated as a 'pilot' for a year then a review to take place to see how it is working.

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX F

LLANFAIR CAEREINION COMMUNITY CAFÉ

1. Introduction

Following a presentation to the Full Council by Ruth Bates proposing a community café for the town seeking support from the Council. The decision of the Full Council held on Monday 23rd January 2023 was to progress as the umbrella body for a Community Café project this paper sets out the details of how this can be achieved.

2. Power to create a community café.

Section 19 of the Local Government (Miscellaneous Provisions) Act 1976 empowers a local authority (including the town council) to provide recreational facilities. Various examples of recreational facilities are given in the 1976 Act and include “premises for the use of clubs and societies having athletic, social or recreational objects”. Under the 1976 Act the recreational facilities being supported can include the community café.

3. Community Café Committee

It is suggested that the vehicle for delivery of the community café should be a sub-committee appointed by the Council which would comprise 3 councillors, 1 member from the Institute and 2 members of the community. The Town Clerk would administer the accounts and meetings.

4. Remit of the Committee

The remit of the committee would be to administer and run the café and to ensure that all legal requirements are met within the budget set by the council. The committee would report to the council monthly through the Town Clerk.

5. Outline plan

The plan for the community café is:

- i) To host a public meeting to seek support from the community.
- ii) To advertise the pilot through social media and traditional outlets including My Welshpool, the County Times and Llanfair Chronicle.
- iii) To recruit a diverse base of volunteers that are representative of the community.
- iv) To appoint a few team leaders to oversee the rota and day to day running of the project.
- v) To host the café in the Institute youth room on Thursday mornings (10.30 -12.30) and Friday afternoons (2.30 till 5.30pm).
- vi) To provide hot drinks, homemade cakes, biscuits, hot soup and a roll.
- vii) To run the project for a minimum of 8 weeks with a review after 6 weeks to check how the project is progressing.
- viii) The project to commence on Friday, 14th April 2023.

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6. Governance

The council is the umbrella body for the community café and will provide the necessary advice and administration to ensure compliance with legislation.

The council would:

- i) Provide insurances (check made, no issues and no increase in cost)
- ii) Gain any certificates for food hygiene.
- iii) Provide any risk assessments.
- iv) Administer the banking arrangements through its own bank account.
- v) Provide a 'ring fenced' fund supporting the project.
- vi) Facilitate any grant funding.
- vii) Put in place any DBS checks required.
- viii) Provide a small area in the office for storage of materials.

7. Financial

The financial plan is set out at the end of the report.

8. Issues considered.

The following have been considered during the preparation of this paper.

- i) The amount of support required from the council.
- ii) The legislation required to enable a café to operate.
- iii) Safeguarding and risk assessments.
- iv) The warm hubs operating.
- v) The WLLR café opening daily from 1st March.
- vi) The equipment required.
- vii) VAT implications.
- viii) The advertising required to gain and sustain the project.

9. Review

After 8 weeks a formal review is to be held which will consider the future of the project including sustainability. This will take the form of a full report with a recommendation from the Community Café Committee to be presented to the council at its June 2023 Full Council meeting.

10. Action plan

The action plan is set out below:

- i) The Town Council to approve the plan.
- ii) The Town Council to take advice and ensure all legislation is covered.
- iii) The Town Council to provide initial funding of £500 to enable the café to be set up and to enable the purchase of a coffee machine.
- iv) To support the café pilot scheme
- v) To appoint councillors and others to the management sub-committee

**Cyngor Tref Llanfair Caereinion Llanfair
Caereinion Town Council**

LLANFAIR COMMUNITY CAFÉ												
PILOT SCHEME												
	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11	WEEK 12
INCOME												
Brought forward	0	80	55	50	45	50	55	70	85	100	115	130
From refreshments	20	40	60	60	70	70	80	80	80	80	80	80
From Grant Aid	0	0	0	0	0	0	0	0	0	0	0	0
From Council resources	500	0	0	0	0	0	0	0	0	0	0	0
Total income	520	120	115	110	115	120	135	150	165	180	195	210
EXPENDITURE												
Building rents	70	40	40	40	40	40	40	40	40	40	40	40
Provisions	20	20	20	20	20	20	20	20	20	20	20	20
Coffee machine	225	0	0	0	0	0	0	0	0	0	0	0
Tabards	100	0	0	0	0	0	0	0	0	0	0	0
Insurances	0	0	0	0	0	0	0	0	0	0	0	0
DBS checks	20	0	0	0	0	0	0	0	0	0	0	0
Cleaning materials	5	5	5	5	5	5	5	5	5	5	5	5
TOTAL	440	65	65	65	65	65	65	65	65	65	65	65
BALANCE	80	55	50	45	50	55	70	85	100	115	130	145

Red = Initial period Blue = Review period Black = Future

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX G

TENNIS COURTS

From Tennis Club

Good afternoon Robert,

Hope your all keeping well.

We had Nigel from WE DO TENNIS that came to our courts last year and did coaching for our juniors. He has been talking to Cath regarding the state of our courts. Llanfair Tennis Club have asked me to pass on the email below to Llanfair Town Council. It is definitely in need of some good cleaning. We do meet before the beginning of every season and try to brush the courts etc, but feel this job is getting harder and harder every year due to the condition of the courts deteriorating year upon year. We know things are tough regarding money etc. But we feel this is a worth while project as we have had a lot of interest for new members again this year. We look forward to hearing from you.

Kind Regards
Kate Roberts

----- Forwarded message -----

From: **Catherine Watkin** <cathwatkin@hotmail.co.uk>
Date: Fri, 17 Feb 2023 at 11:51
Subject: Tennis Courts refurb
To: Crofty195.kr@gmail.com <Crofty195.kr@gmail.com>

Hi Kate

Following on from our conversation a few weeks ago, please see below quoting what Nigel from 'WE DO TENNIS' has put in an email to myself.

I note from last year that your courts were a bit loose with stone chippings and also some moss in places. We have service which treats the moss with chemicals on one visit, then 2 weeks later we use a machine to brush the courts and pick up any loose stones and the dead moss / algae from the court. We then spray again. It would get your courts in better condition for the summer. The cost is usually **£2,400 + VAT** for a day which does courts. I am planning on getting clubs in Powys to work together and share the costs. I have got the cost reduced by 50% so by splitting with another club the cost would just be **£600 + VAT**. Would your club like this work done?

Personally, after meeting with Nigel at the courts I think this would be beneficial for Llanfair Club. Would you please be able to pass this on to relevant individuals.

Looking forward to hearing back from you and the outcome of this.

Many Thanks
Cath

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

APPENDIX H

WELL-BEING STATEMENT

The Council Duty

Llanfair Caereinion Town Council is not under a duty to provide a Well-Being Plan as its budget is under £200,000pa. However, to complete some of the activities that the Council has planned it is recommended that the Council sets out a Well Being statement as follows taking into account the seven headings set out in the Powys well-being plan.

A prosperous Wales

An innovative, productive, and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change), and which develops a skilled and well-educated population in an economy which generates wealth.

Llanfair Caereinion Town Council has:

- i) a Climate Change Policy*
- ii) the Council has a bio-diversity plan.*
- iii) works with the Montgomeryshire Wildlife Trust in with regard to its woodland and riverside walks.*
- iv) has a Friends of Deri Woods agreement with volunteers helping to manage and maintain the Deri Woods and Goat Field woodland.*

A resilient Wales

A nation which maintains and enhances a bio-diverse natural environment with healthy functioning ecosystems that economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work support social, economic, and ecological resilience and the capacity to adapt to change (for example climate change)

The Town Council has a Tourism Plan to encourage people from the steam railway to visit the Town to give sustainability to the Town Centre.

The Town Council is taking forward proposals for the Youth including a youth plan, youth council and youth club.

The Town Council is taking forward with volunteers a community Café.

A Healthier Wales

A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.

The Town Council maintains for the public benefit the Deri Woods/Goat Field woodland and riverside walk, Mount Field playing fields and a playground for infant and junior children.

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

The Town Council will work with Powys County Council to try and retain the leisure centre provision for the town.

A more equal Wales

A society that enables people to fulfil their potential no matter what their background

or circumstances (including their socio- economic circumstances)

The Town Council has an equality and Diversity Policy.

A Wales of more cohesive communities

Attractive, viable, safe, and well-connected communities.

The Town has a partnership which includes all local groups to bring together the community.

A Wales of vibrant culture and Welsh language

A society that promotes and protects culture, heritage, and the Welsh language, and which encourages people to participate in the arts, sports, and recreation.

The Town Council provides all its information in English with all documents available on request in Welsh.

The Town Council supports the Welsh Culture and when new signs are put in place they are all bi-lingual.

A globally responsible Wales

A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.

The Town Council, where it is within its power, will when making decisions consider the wider impact of those decisions with regards to well-being.

R A Robinson
Town Clerk

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

HH4MW LAURA ASHLEY HERITAGE QUILT & 7...

✓ From: Heritage Hub 4 Mid Wales +

LAURA ASHLEY LETTER

APPENDIX J

We are making contact with local Town & Community Councils whose constituents played a huge part in the success of Laura Ashley phenomenal global journey from the 60s.

The Heritage Hub 4 Mid Wales is a volunteer group who's aims and objectives include championing local pioneers who have paved the way for others to follow and learn.

We are championing the digital preservation of the social history of the Ashley Family legacy which is embedded in the local communities of Powys and beyond with the support of PCC Powys Together and People's Collection Wales digital heritage website with an inter generation programme with schools and young people to digitally record written and oral stories of the families that worked for the Ashley Family from the 1960's.

We have organised the very first event in Mid Wales and this exhibition is to celebrate the 70th years and legacy of Laura Ashley with the **Laura Ashley Heritage Quilt Exhibition** which includes locally loaned quilts and featuring Newtown Artist and previous Textile Designer of Laura Ashley Brian Jones. A unique **Pixel Laura Ashley Quilt Portrait** which has been personally commissioned by myself in tribute to LA for the 70th Anniversary Exhibitions and will be a signature exhibit at this exhibition.

In Newtown on Women's International Day we shall also unveil the Heritage Plaque of Laura Ashley in Bear Lanes Shopping Centre and the local charity shops will have Laura Ashley themed window displays. Also local Knit & Natter group will unveil a special postbox topper in honour of Laura Ashley on Women's International Day

We are campaigning for a physical Heritage Hub for Laura Ashley by 2025 the 100th Birthday of Laura Ashley to attract tourism and raise the aspirations of the custodians of the brand and local heritage custodians of this Welsh Fashion & Textile Icon.

In 1995 10 years after Laura had tragically passed away there was a front cover feature in Period Houses which said '**Wales the promised land of Laura Ashley**' and one day there will be a museum dedicated to Laura Ashley and people would flock from around the world.

I hope you will support our campaign. Please could you promote this free exhibition on your community council notice boards and social media.

More events and exhibition news to follow.

Ann Evans